After you submit your application, we will send a personalized recommendation form to your recommender(s) on your behalf. You only need one.

If we do not have at least one form for you a week before the deadline, we will send you an additional reminder via email.

It's up to you to remind your recommender to submit on time.

We suggest listing alternate recommenders in case your primary recommender does not submit on time, or is not available.

Remember: Your application must be completed in one sitting.

### Required Paperwork

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Acknowledgement Form</td>
<td>Upload a completed copy of the School Acknowledgement Form, signed by your</td>
</tr>
<tr>
<td></td>
<td>school counselor, internship coordinator, or principal. Any application</td>
</tr>
<tr>
<td></td>
<td>uploaded without the completed and signed form will be discarded. No late</td>
</tr>
<tr>
<td></td>
<td>forms will be accepted.</td>
</tr>
<tr>
<td>Your counselor, internship</td>
<td>Include your recommender's email address.</td>
</tr>
<tr>
<td>coordinator, or principal's</td>
<td></td>
</tr>
<tr>
<td>email address</td>
<td></td>
</tr>
<tr>
<td>Student Resume</td>
<td>Include the student's resume.</td>
</tr>
</tbody>
</table>

To complete your ASPIRE application, we must receive a recommendation form on your behalf. Please include your recommender's email address.

After you submit your application, we will send a personalized recommendation form to your recommender(s) on your behalf. You only need one.

If we do not have at least one form for you a week before the deadline, we will send you an additional reminder via email.

It's up to you to remind your recommender to submit on time.

We suggest listing alternate recommenders in case your primary recommender does not submit on time, or is not available.

### Minimum Requirements

- We can only consider students who meet the minimum eligibility requirements. More information can be found at our website, [here](#).

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Are you a US Citizen?</td>
<td>Yes</td>
</tr>
<tr>
<td>Have you ever been convicted of a crime?</td>
<td>No</td>
</tr>
</tbody>
</table>
Use an email you're going to check often! We're going to send you lots of emails.

Do not use your school email. It may block senders from outside the school.

Note, we are not located in Baltimore!

Even if you're planning on interning virtually, you'll still need to come to APL in-person at least once for onboarding. We do not do any remote onboarding. We are not accessible by public transit.
This section can be confusing. Basically, if you are living or staying within about 30 miles from APL for the duration of the internship term, you may do an in-person, hybrid, or virtual internship.

If you are anywhere in Maryland, or about 50 miles from APL, you may do a virtual internship.

If you are staying anywhere else, you are not eligible to intern with us.

Select which options you are eligible for, here.

You must already live in the area, or stay with a family friend or relative who already lives in the area. You cannot rent a house or room to stay in while you are interning with us.

Go with your gut on these! Choose what looks fun to you and don’t overthink it. We do not know how many placements we’ll have in each category when you apply, so just go for what sounds fun.

Note that we don’t have any medical placements. We may rarely have placements that are healthcare adjacent (i.e., COVID-19 research). We have very few placements in biology and chemistry at all.
Your essays don’t need to be long or overly-formal. Mostly, mentors read these essays to get to know you better before they decide to interview you. Feel free to show some personality and don’t be afraid to be yourself. Please do make sure to check your spelling and grammar before you submit, though.

Listing classes here is optional. They help mentors know what interests and skills you may already have. We do not expect you to have much, if any, experience in some of these fields. Don’t let that stop you from applying!

These professional skills are just as important as your STEM skills. Don’t leave them out!

Telling mentors about your hobbies and extracurricular activities helps them get to know you better. Feel free to showcase your personality.
Make sure to check here if you’ve ever participated in Maryland MESA or APL STEM Academy.

If you are a former/current ASPIRE intern and want to stay with your former/current mentor, you need to fill out a renewal form, not an application. Email ASPIRE@jhuapl.edu for more info.

All of the fields in this section are optional. They’re just ways for the mentors to get to know you better. If you aren’t comfortable filling out any of these fields, or don’t think they’re valuable, you can leave them blank.

If you’re related to an APL employee, they cannot mentor you and you can’t intern in their group.

Please check your schedule before applying. ASPIRE work, even virtual work, must be completed between 6am-6pm, Monday–Friday. Over the summer, you need to put in at least 25 hours per week of work. It’s quite a commitment!
What days and times are you available to complete internship hours?

- Monday mornings
- Monday afternoons
- Tuesday mornings
- Tuesday afternoons
- Wednesday mornings
- Wednesday afternoons
- Thursday mornings
- Thursday afternoons
- Friday mornings
- Friday afternoons

You can use your best guess here. You won’t be locked into these days. It’s just a good idea for mentors to know when you’re generally available.

You did it!

What comes next?

- Make sure your recommender submits your recommendation on time
- Check your emails frequently. If we have a question, we’ll email you
- The soonest you will hear back from mentors is the last two weeks of April
- Most mentors choose students at the end of May
- Check our website frequently for updates
- Email ASPIRE@jhuapl.edu with any questions

Good luck!