

**The Johns Hopkins University Applied Physics Laboratory LLC (JHU/APL)  
Science Technology Engineering Math (STEM) Program  
APL's Student Program to Inspire, Relate & Enrich (ASPIRE) Agreement**

Name of Student: \_\_\_\_\_ School: \_\_\_\_\_

**SCOPE:** The ASPIRE Program offers high school juniors and seniors the opportunity to explore science, technology, engineering, and math (STEM) at APL. Students are mentored through a technical project that allows them to see the real-world applications of what they are learning in school. The program is intended to help prepare students to successfully pursue a STEM major in college.

By participating in the ASPIRE Program, the student agrees to develop and complete an educational project under the guidance of a JHU/APL staff member. Activities are completed under the supervision of JHU/APL staff during normal work hours (student may not be present at JHU/APL before 6:00 A.M. or after 6:00 P.M. without STEM Program Management Office approval). JHU/APL-owned property may not be taken off the premises without written approval from the JHU/APL staff member's Group Supervisor with the exception of the ASPIRE student's laptop.

**PLEASE NOTE:** By signing this agreement, the student is committing to complete the entire session of the ASPIRE program for which they are accepted. In committing to the ASPIRE session, the student agrees to abide by all policies, rules, and requirements of the ASPIRE program.

**ELIGIBILITY:** JHU/APL provides services primarily to the United States Government and maintains a secure facility, including safeguards for classified and controlled technical information. Accordingly, only U.S. Citizens may participate in the ASPIRE program. Participation in the program shall be contingent upon the successful validation of the student's application information, including citizenship.

**PARTNERSHIP:** The student partners with their assigned mentor and their school teacher/coordinator when credit is being given from the school. The student represents his/her school and makes a commitment to JHU/APL and thereby agrees to be faithful in attendance, punctuality and completion of the project requirements for the period agreed upon.

**CONDUCT:** Students and parents/guardians agree to treat all JHU/APL staff and fellow students with respect and to avoid disruptive behavior. Failure to adhere to these commitments may result in removal from the ASPIRE Program at JHU/APL's discretion.

**STATUS:** Students participate in the ASPIRE Program as unpaid interns engaging in an educational experience. Accordingly, students understand that they are not entitled to any wages or other compensation, including fringe benefits, for the participation in the ASPIRE Program.

**INSURANCE:** Students may be placed in labs, offices, clinics, etc., where they may handle hazardous materials and equipment. Prior to accessing such materials or equipment, students are required to undergo training to protect health and safety, property and the environment, and to comply with applicable rules and regulations. Students participating in this program are eligible under the State Workers' Compensation and Employers' Liability Laws for benefits under JHU/APL's workers compensation coverage while at JHU/APL participating in the ASPIRE Program.

**MEDICAL AUTHORIZATION:** The parent/guardian authorizes JHU/APL Medical Services and Emergency Medical Technicians to render work-injury related medical care to the student, and further authorizes JHU/APL to transport the student to an appropriate medical facility so that emergency medical care can be rendered.

**PHOTO/VIDEO RELEASE:** The parent/guardian authorizes JHU/APL or their agents to use, reproduce, and/or publish photographs, videotapes, and other recordings that may pertain to the student, including their image, likeness and/or voice without compensation. This material may be used in various publications, public affairs releases, recruitment materials, broadcast public service advertising (PSAs) or for other related endeavors. This material may also appear on JHU/APL or project sponsor's Internet web pages. This authorization is continuous but may be withdrawn if submitted in writing by the parent/guardian to:

The Johns Hopkins University Applied Physics Laboratory  
ATTENTION: STEM Program Manager 201-134  
11091 Johns Hopkins Road Laurel, MD 20723

**TRANSPORTATION:** The student agrees to provide their own transportation and assume all costs and risks related to transportation. All responsibility for the safety and welfare of the student while traveling to and from the mentoring assignment are assumed by the student and the family. With the exception of the JHU/APL campus shuttle or the "APL Gold Line" shuttle to campus, students may not be transported in JHU/APL-owned vehicles without written consent from the parent/guardian and approval from the JHU/APL STEM Program Management Office.

\_\_\_\_Initials

**CONFIDENTIAL DISCLOSURE AND NON-USE:** JHU/APL has developed certain technical, business, personnel and other information and materials considered to be proprietary to JHU/APL. The student will on occasion need to receive a disclosure of proprietary information in order to perform the duties associated with the mentoring assignment. The student agrees to do the following:

- Maintain JHU/APL proprietary information and materials in strict confidence and not disclose them to any third party without the express written consent of JHU/APL;
- Use JHU/APL proprietary information and materials only for the limited purpose set forth above;
- No JHU/APL proprietary information or materials may be photographed, videoed, or uploaded to any external sites, including social media (e.g., Facebook, TikTok, SnapChat, YouTube, etc.); and
- No photographs or videos may be taken within the JHU/APL property boundaries without prior permission.

The foregoing obligations of confidentiality, non-disclosure and non-use shall not apply to information which:

- a) is in or becomes part of the public domain through no fault of the student;
- b) student can demonstrate, by documentation, was already known to the student at the time of its disclosure by JHU/APL to the student, or was developed by the student independently of such disclosure;
- c) becomes known to student from a third party having a legal right to disclose without restriction; and

At the conclusion of the ASPIRE Program or upon request by JHU/APL, the student agrees to return to JHU/APL any proprietary information in their possession, whether preserved in physical or electronic format.

**INTELLECTUAL PROPERTY:** The student and their parent/guardian agree to assign and do hereby assign to JHU/APL all of the rights, titles and interests in and to any intellectual property developed in the course of this mentorship with JHU/APL.

**AUTHORIZED USE OF ACCESS:** Student agrees that they will only access JHU/APL facilities and systems in connection with the ASPIRE Program and that they will not engage in unauthorized use of their badge or system access, such as providing any other individuals access to JHU/APL facilities or systems, or disabling or otherwise reconfiguring any hardware/software/firmware, except with written permission from JHU/APL. Further, the student understands that JHU/APL reserves the right to monitor their activities involving JHU/APL systems in accordance with applicable laws.

**TERM:** This agreement shall remain in effect at all times during which the student is present at JHU/APL in connection with the ASPIRE Program. The obligations of confidentiality, non-disclosure and non-use (except use for the assigned project(s)) set forth above shall survive such expiration or termination.

**TERMINATION:** JHU/APL reserves the right to terminate this agreement at any time for any or no reason whatsoever. The student and their parent/guardian hereby acknowledge that JHU/APL has that right and that they will not seek any further explanation or information regarding the decision. If JHU/APL decides to provide explanatory information, it may do so at its sole discretion.

**PARENTAL CONSENT AND RELEASE:** The student's parent/guardian hereby consents to the student's participation in the ASPIRE Program as an unpaid volunteer intern for JHU/APL. The student and his/her parent/guardian release, discharge and agree to hold harmless the JHU/APL, its affiliates, employees, sponsors, agents and the officers, directors, licensees, successors, and assigns of the foregoing, from any liability or claimed liability in connection with the ASPIRE High School Mentoring Program.

**ACKNOWLEDGEMENT:** By signing below, I acknowledge that I have read this agreement and fully understand its terms and my rights and obligations under this agreement. Furthermore, I acknowledge that I have read and understood the security and policy briefing materials provided to me by JHU/APL and agree to be bound by the requirements therein in exchange for access to JHU/APL property and/or systems/network access.

\_\_\_\_\_  
Student Signature                      Date

\_\_\_\_\_  
Parent/Guardian Signature              Date

\_\_\_\_\_  
Parent Name (Please print)